

MAINTENANCE WORKER

DEFINITION

Under general supervision, to learn to perform a variety of unskilled and semi-skilled work and physical labor in the maintenance, repair, construction, and clean-up of City streets and storm drains, City parks, landscaped areas, and recreation facilities; and to do related work as required.

DISTINGUISHING CHARACTERISTICS

This is the entry and first working level in the Maintenance Worker class series. This level is distinguished from Senior Maintenance Worker by the fact that Senior Maintenance Worker requires greater expertise in the operation of equipment and the performance of a wider scope of maintenance, repair, construction and equipment operation assignments. Incumbents in this class are subject to twenty-four hour "call out" for street and storm drain related emergencies. Incumbents in this class may be assigned to either the Street, Sanitation Service, or Park area as needed.

REPORTS TO

Public Works Superintendent

CLASSIFICATIONS SUPERVISED

This is not a supervisory class.

EXAMPLES OF IMPORTANT AND ESSENTIAL DUTIES *(The following is used as a partial description and is not restrictive as to duties required.)*

Learns to perform a variety of unskilled and semi-skilled duties in the maintenance, construction, and repair of City streets and drainage systems such as: setting up traffic control signs and directing traffic flow; paints street signs, crossings, crosswalks, curbs, and center lines; fabricates and installs street signs, road markers, and reflectors; may cut weeds, clear debris, and clean ditches; performs routine maintenance and repairs on equipment; loads, rakes, and shovels asphalt; hand sweeps surfaces; patches holes and repairs roads; does general clean-up work; uses hand tools; drives paint striping trucks, back-hoe, and front loaders; may use a shovel work to open, widen, and backfill excavations; learns to install, troubleshoot, and repair irrigation equipment and pumps; communicates with the public during flagging duties; learns to operate power equipment, such as chain saws, mower, sweepers, concrete saws, air hammers, pavement breakers, and tampers; operates a two-way radio; may operate a street sweeping truck to clean curbs, gutters, and sidewalks; maintains, repairs and delivers garbage bins, may drive garbage truck on as needed basis; may fabricate and weld garbage bins, and other equipment; cares for the City parks and recreational facilities; learns to perform duties such as mowing, watering, planting, weeding and fertilizing tree, shrubbery,

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EXAMPLES OF IMPORTANT AND ESSENTIAL DUTIES (continued)

flowers, and lawns; learns to mix fertilizers, herbicides, and soil nutrients; sweeps and rakes grounds; empties trash receptacles; maintains street trees and landscaped areas; maintains recreational areas; may perform emergency tree work and diagnose tree problems as needed, may learn to repair and maintain sprinkler and irrigation systems.

TYPICAL PHYSICAL REQUIREMENTS

Frequently stand and walk; walk for long distances and on sloped ground and slippery and uneven surfaces; normal manual dexterity and eye-hand coordination; ability to lift material weighing over 100 lbs. with assistance; ability to bend, stoop, kneel, crawl, and crouch; corrected hearing and vision to normal range; verbal communication; use of hand and power tools, including chain saw, mowers, air hammers, concrete saws, and pavement breakers; operate equipment such as transfer/ garbage trucks, front loader, water tanker and street sweeper.

TYPICAL WORKING CONDITIONS

Work is performed outside in varying temperature, weather, and humidity conditions; work is performed in an environment with constant noise; exposure to gasses, fumes, dust, grease and oils; exposure to moving equipment, exposure to electrical current; constant contact with staff and the public.

DESIRABLE QUALIFICATIONS

Knowledge of:

- ❖ Safe driving practices.
- ❖ Provisions of the California Vehicle Code related to the operation of motor vehicles.
- ❖ Work safety practices.

Ability to:

- ❖ Learn the methods, procedures, tools and equipment used in maintenance and construction of streets, parks, grounds, landscaped, and recreational areas.
- ❖ Learn to operation and routine maintenance of light equipment and trucks.
- ❖ Learn methods of sprinkler system maintenance and repair.
- ❖ Learn methods of applying herbicides.
- ❖ Perform a variety of unskilled and semiskilled work in the maintenance, construction, and repair of City streets, culverts, parks, landscaped areas and public works facilities.
- ❖ Perform heavy physical labor.

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DESIRABLE QUALIFICATIONS (continued)

Ability to: (continued)

- ❖ Follow oral and written directions.
- ❖ Maintain and make basic repairs to equipment.
- ❖ Read and interpret diagrams and sketches
- ❖ Maintain basic records.
- ❖ Learn to safely operate tools and equipment used in public works/parks maintenance and construction work.
- ❖ Learn to operate equipment such as trucks, back-hoe, front loaders and mowers.
- ❖ Maintain good public relations.
- ❖ Establish and maintain cooperative working relationships.

Training and Experience:

Any combination of training and experience which would likely provide the required knowledge and abilities is qualifying.

Previous experience in general maintenance/construction work is highly desirable.

Special Requirements:

Possession of an appropriate California Driver's License, as determined by the equipment operation needs and service requirements of the City.

The contents of this class specification shall not be construed to constitute any expressed or implied warranty or guarantee, nor shall it constitute a contract of employment. Terms and conditions of employment are determined through a meet and confer process and are subject to the Memorandum of Understanding currently in effect.