



CITY OF COLUSA

STREET TREE PLANTING

- Individual property owners may apply to have a street tree planted by the City in the public right-of-way adjacent to their property for a \$25 fee per tree. Here are the steps to choosing and planting your street tree. **This fee may be waived during Trees for Tomorrow partnership with Colusa Rotary Club*
- Review the City of Colusa Master Tree list and pick out a tree (see cityofcolusa.com/trees) Clicking on any tree on the Tree List will bring up a photo of the tree, size, canopy, suitable locations, etc..
- Pick a suitable location for street tree planting and creation of a tree basin. Locations within 3' of utilities, driveways, crosswalks, etc., within 5' feet of a fire hydrant, blocks any roadway signage, or locations that already have a tree or other plantings may be rejected. *Don't forget to Call 811 before you dig!*
- Complete the Street Tree Planting Application and drop it off or mail it to: City of Colusa, 425 Webster Street, Colusa, CA 95932. Alternatively, you may complete the form online and "save as" using your address as the file name (e.g., "123 Main Street), and then email it as an attachment to citymanager@cityofcolusa.com.
- The City will review your application and respond within two weeks. Trees will be planted during the proper season (usually spring or fall) and when City maintenance schedules allow. Once your tree is scheduled for planting, drop off or mail your check for \$25, payable to City of Colusa, tree planting in the memo line, to City of Colusa, 425 Webster Street, Colusa, CA 95932. Work will not begin without payment received.
- Once your tree is planted, you agree to water it accordingly and to keep the tree basin free of weeds and well mulched. Requests for training, pruning, or re-staking young trees may be done by contacting the City Manager, citymanager@cityofcolusa.com or leaving a message at (530) 458-4941 Ext. 105.
- You agree to adhere to the liability issues with trees (Colusa Municipal Code 19: Trees), which states: "Individuals may cut, trim, prune, remove, or spray trees or shrubs in City rights-of-way or alleys provided they obtain City approval by the Tree Commission or Public Works Administrator/Director. Property owners may trim or prune trees located in the rights-of-way immediately in front of and adjacent to their owned property without City approval provided that the trimming or pruning is done by a certified and licensed arborist in accordance with professionally recognized procedures and standards.



CITY OF COLUSA

STREET TREE PLANTING REQUEST

NAME

ADDRESS

PHONE #

EMAIL:

SITE ADDRESS:

CALL 811 BEFORE YOU DIG!

Tree placement is under high voltage power lines: Yes No

Species /Tree to be planted <i>(additional trees may be listed on a second sheet of paper)</i>	Qty.	On Master List

AGREEMENT

I AGREE TO HOLD HARMLESS THE CITY OF COLUSA, ITS AGENTS, OFFICERS, AND EMPLOYEES FROM ANY DAMAGE OR INJURY WHATSOEVER CAUSED BY OR IN ANY WAY RELATED TO THE PLANTING, PLACEMENT, MAINTENANCE, OR REMOVAL OF THE TREE. THE OWNER OR OWNERS OF THE RESPECTIVE PROPERTY SHALL BE SOLELY LIABLE FOR ANY DAMAGES. I HAVE READ AND UNDERSTOOD THE TREE PLANTING GUIDELINES, AND AGREE AS THE PROPERTY OWNER TO BE RESPONSIBLE FOR WATERING THE TREE IN ACCORDANCE WITH MASTER TREE LIST STANDARDS AND ALL LEAF REMOVAL FROM THE SIDEWALK AND STREET AREA, KEEPING THE PLANTING WELLS FREE OF WEEDS, LITTER, ETC., AND FOR PREVENTING TRIPPING HAZARDS BY MAINTAINING THAT THE TREE WELL IS AT GRADE WITH THE SIDEWALK.

Signature _____

Date _____

For City Use Only:

Received: Approved: Payment Rec'd: Cash: Check# Initials

Comment/Notes: