



Last Ordinance # 544

Last Resolution # 20-67

# CITY COUNCIL MINUTES January 19, 2021

Closed Session Meeting – 5:30 pm Regular Meeting – 6:00 pm City Hall – City Council Chambers\*

The virtual meeting was held via Zoom in accordance with Governor Newsom's Executive Order N25-20 and Executive Order N-29-20

CALL TO ORDER / ROLL CALL Mayor Hill called the meeting to order at 5:30 pm. Present: Council Members Ponciano, Conrado, Vaca and Hill. Absent/Excused: Council Member Reische.

PUBLIC COMMENTS - None.

## **CLOSED SESSION MEETING - 5:30 PM**

• Public Employee Performance Evaluation (§ 54957) Title: City Manager

## REGULAR MEETING – 6:00 PM

**REPORT ON CLOSED SESSION** – Mayor Hill stated there was nothing to report.

PLEDGE OF ALLEGIANCE

**APPROVAL OF AGENDA** - There was council consensus of agenda approval.

PUBLIC COMMENTS - City Clerk Kittle read written comments from Ben King.

Mayor Hill announced someone was having difficulty logging into the meeting and called for a recess at 6:11 pm to determine the technical issue. At 6:24 pm Mayor Hill announced the Zoom ID was incorrect and provided the updated ID. Council and Staff notified the public through texts, email blasts and social media. There was approximately eight additional minutes waiting for others to sign on before continuing with the meeting.

**PRESENTATION**: At 6:32 pm, Greg Melton from Melton Design Group provided a presentation on the Levee Street Master Plan via zoom. The funding source would be from Prop 68. There will be another public meeting January 26<sup>th</sup>.

<u>CONSENT CALENDAR</u> - All items listed on the Consent Calendar are considered by the Council to be routine in nature and will be enacted by one motion unless an audience member or Council member requests otherwise, in which case, the item will be removed for separate consideration.

	<b>RECOMMENDED</b>
1. Draft Council Minutes from December 1 <sup>st</sup> and 15 <sup>th</sup> meetings	Receive & File
2. Fire Department December Report	Receive & File
3. Police Department December Report	Receive & File
4. Finance Department – December Report	Receive & File
5. Economic Development Department December/January Report	Receive & File
6. Public Works Department - December Report	Receive & File
7. Engineer's Activity Report	Receive & File

8. Warrants List – December Report Receive & File 9. Treasurer's Report for months ending November Receive & File 10. Resolution to designate the Finance Director as the Northern California Cities Self-Insurance Fund (NCCSIF) Director for the City of Colusa Adopt 11. Ordinance 543 - Approving the Development Agreement between the City of Colusa and Amarjit Cheema relative to the potential development and operation of a retail commercial center on approximately 5.39 acres of property located at 1601 State Highway 20 and 1301 Wescott Road in Colusa Adopt 12. Ordinance 545 - Approving the General Development Plan for the Colusa Town Center Project on approximately 5.39 Acres of property located at 1601 State Highway 20 and 1301 Wescott Road in Colusa Adopt 13. Ordinance 546 - Rezoning approximately 12.83 acres located at 1425 5th Street to Single-Family Residential (R-1) District Adopt 14. Ordinance 547 - Approving the Development Agreement between the City of Colusa and Zapata Brothers Enterprise relative to the operation of a cannabis packaging or labeling ("Type P" Manufacturing) facility located at 208 and 210 6th St. in Colusa Adopt 15. Ordinance 548 - Levying Special Taxes within Community Facilities District Adopt 16. Resolution approving an amendment to the City of Colusa Employee Handbook policy to add a boat launch pass policy for any city employee who wishes to obtain one Adopt

ACTION: Motion by Council Member Ponciano, seconded by Council Member Conrado to approve Items 1-15 on the consent calendar. Motion passed 4-0 by the following roll-call vote:

AYES: Conrado, Ponciano, Vaca and Hill

NOES: None. ABSENT: Reische.

ACTION Item 16: Motion by Council Member Conrado, seconded by Council Member Vaca to adopt Resolution 21-\_\_\_ approving an amendment to the City of Colusa Employee Handbook policy to add a boat launch pass policy for any city employee who wishes to obtain one. Motion passed 4-0 by the following roll-call vote:

AYES: Conrado, Ponciano, Vaca and Hill

NOES: None. ABSENT: Reische.

## **COUNCIL MEMBER AND STAFF REPORTS/COMMENTS**

Council Members and Staff provided updates.

## **PUBLIC HEARING**

17. <u>Subject:</u> Public Hearing for a Special Use Permit, and Regulatory Permit in support of cannabis manufacturing uses at 7290 Farinon Road on property zoned Limited Industrial (M-1) District.

PUBLIC HEARING opened and closed at 7:50 pm with no public comments.

ACTIONS: Motion by Council Member Ponciano, seconded by Council Member Conrado to introduce, read by title only, and waive the full first reading of Ordinance 549: An Ordinance of the City Council approving a Development Agreement between the City of Colusa and RPTS, Inc relative to the operation of a Cannabis Manufacturing Facility located at 7290 Farinon Road in Colusa. Motion passed 4-0 by the following roll-call vote:

AYES: Conrado, Ponciano, Vaca and Hill

NOES: None. ABSENT: Reische.

Motion by Council Member Ponciano, seconded by Council Member Conrado to adopt Resolution 21-\_\_\_ approving a Cannabis Manufacturing Special Use Permit and Regulatory Permit for RPTS, Inc., relative to the operation of a Cannabis Manufacturing Facility located at 7290 Farinon Road in Colusa. Motion passed 4-0 by the following roll-call vote:

AYES: Conrado, Ponciano, Vaca and Hill

NOES: None. ABSENT: Reische.

## **COUNCIL CONSIDERATION**

18. <u>Subject:</u> Determination for "Public Convenience or Necessity" for issuance of an Alcohol Beverage License at 1601 Hwy 20.

ACTION: With no public comments, motion by Council Member Conrado, seconded by Mayor Hill to adopt Resolution 21-\_\_\_\_, A Resolution of the City Council of the City of Colusa Determining Public Convenience or Necessity. Motion passed 4-0 by the following roll-call vote:

AYES: Conrado, Ponciano, Vaca and Hill

NOES: None. ABSENT: Reische.

19. Subject: Consideration of Local Early Action Planning (LEAP) Grant.

ACTION: With no public comments, motion by Council Member Ponciano, seconded by Mayor Hill to adopt Resolution 21-\_\_\_ authorizing application for, and receipt of Local Government Planning Support Grant Program Funds. Motion passed 4-0 by the following roll-call vote:

AYES: Conrado, Ponciano, Vaca and Hill

NOES: None. ABSENT: Reische.

20. <u>Subject:</u> Consideration to authorize Change Order #2 to R & R Horn General Contractor, Inc. for the 2020 Wastewater Improvement Project, SRF Loan Project No. C-06-7896-310, for the amount of \$61,465.01.

ACTION: With no public comments, motion by Council Member Conrado, seconded by Council Member Vaca to adopt Resolution 21-\_\_\_ authorizing Change Order #2 to the contract for the 2020 Wastewater Improvements Project for the City of Colusa in the amount of \$61,465.01 which will change the contract amount to \$1,754,965.01. Motion passed 4-0 by the following roll-call vote:

AYES: Conrado, Ponciano, Vaca and Hill

NOES: None. ABSENT: Reische.

21. <u>Subject:</u> Consideration to authorize a Change Order to the contract awarded to LIDCO Inc. in the amount of \$33,906.99 for the Farmland Drainage Improvement Project to reduce impact to existing irrigation system.

ACTION: With no public comments, motion by Council Member Vaca, seconded by Council Member Conrado to adopt Resolution 21-\_\_\_ authorizing Change Order #1 in the amount of \$33,906.99 increasing the contract award to LIDCO Inc., for the Farmland Drainage Improvement Project in the amount of \$584,710.82. Motion passed 4-0 by the following roll-call vote:

AYES: Conrado, Ponciano, Vaca and Hill

NOES: None. ABSENT: Reische.

22. Subject: Consideration approving the application for the Prop 68 Per Capita Grant Funds.

ACTION: With no public comments, motion by Council Member Conrado, seconded by Council Member Vaca to adopt Resolution 21-\_\_\_ approving application(s) for Per Capita Grant Funds. Motion passed 4-0 by the following roll-call vote:

AYES: Conrado, Ponciano, Vaca and Hill

NOES: None. ABSENT: Reische.

23. <u>Subject:</u> Consideration of a fee moratorium on building and plan check fees for the City of Colusa's downtown for one (1) year.

ACTION: With no public comments, motion by Council Member Conrado, seconded by Council Member Ponciano to adopt Resolution 21-\_\_\_ making an amendment on the Moratorium on Building and Plan Check fees for the downtown area from February 2021 to August 2021. Motion passed 4-0 by the following roll-call vote:

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AYES: Conrado, Ponciano, Vaca and Hill NOES: None. ABSENT: Reische.	
24. <u>Subject:</u> Consideration for Underwriting Consulting Service for Community Development Block Grant (CDBG).	
ACTION: With no public comments, motion by Council Member Ponciano, seconded by Council Member Conrado to adopt Council to adopt Resolution 21 adopting the Underwriting Consulting Services Contract to Ben Felt & Associates for the City of Colusa Community Development Block Grant (CDBG). Motion passed 4-0 by the following roll-call vote:	
AYES: Conrado, Ponciano, Vaca and Hill NOES: None. ABSENT: Reische.	
25. <u>Subject:</u> Appointment for the Regional Housing Commissioner to serve on the Regional Housing Authority Board.	
ACTION: With no public comments, motion by Mayor Hill, seconded by Council Member Ponciano to appoint Council Member Conrado as a Commissioner for the Regional Housing Authority Board. Motion passed 4-0 by the following roll-call vote:	
AYES: Conrado, Ponciano, Vaca and Hill NOES: None. ABSENT: Reische.	
FUTURE AGENDA ITEMS IT Update.	
ADJOURNED at 8:35 pm	
JOSH HILL, MAYOR	
Shelly Kittle, City Clerk	