



425 Webster Street
Colusa, CA 95932

**CITY COUNCIL
SPECIAL MEETING
MINUTES**

August 24, 2021

6:00 pm

City Hall – City Council Chambers*

The virtual meeting was held via Zoom in accordance with Governor Newsom’s Executive Order N25-20 and Executive Order N-29-20

CALL TO ORDER / ROLL CALL: Mayor Hill called the special meeting to order at 6:00 pm. Present: Mayor Hill and Council Members: Ponciano, Conrado and Vaca. Council Member Reische was absent, excused.

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA: Mayor Hill made a motion, seconded by Council Member Vaca to pull the two presentations because the two staff members who were going to present were unable to attend. Both presentations will be presented at a later date.

PUBLIC COMMENTS: None.

PRESENTATIONS

Mayor Hill read the 10-Year Service Award for Jeremy Cain.

End of Summer Recreation activities - **PULLED**

Mid-Season Tourism Review: Goals & Scope of Marketing Colusa - **PULLED**

CONSENT CALENDAR - All items listed on the Consent Calendar are considered by the Council to be routine in nature and will be enacted by one motion unless an audience member or Council member requests otherwise, in which case, the item will be removed for separate consideration.

RECOMMENDED

- | | |
|--|---------------------------|
| 1. Council Draft Minutes – July 20 th and August 3 rd | <i>Receive & File</i> |
| 2. Police Department – July Report | <i>Receive & File</i> |
| 3. Finance Department – July Report | <i>Receive & File</i> |
| 4. Warrants List – July | <i>Receive & File</i> |
| 5. Resolution authorizing the Finance Director to receive a city credit card | <i>Adopt</i> |

DISCUSSION: Council Member Ponciano requested Items 4 and 5 be pulled for separate discussion and action.

ACTION: Motion by Council Member Ponciano, seconded Mayor Hill to approve Items 1-3. Motion passed 4-0 by the following roll-call vote:

AYES: Ponciano, Conrado, Vaca and Hill.

NOES: None.

ABSENT: Reische.

Item 4 Discussion:

DISCUSSION: Council Member Ponciano did not have any questions.

ACTION: Motion by Council Member Conrado, seconded Council Member Vaca approving Item 4. Motion passed 3-0 by the following roll-call vote:

AYES: Conrado, Vaca and Hill.
NOES: Ponciano
ABSENT: Reische.

Item 5 Discussion: Council Member Ponciano requested clarification. Elected City Treasurer Kelley recommended limiting credit card use and confirmed no alcohol and tobacco should be purchased.

Finance Director Aziz-Khan explained the only change from the 2007 Purchasing Policy was the financial institution and the required \$40,000 limit.

City Manager Cain agreed to bring back an updated Purchasing Policy.

ACTION: Motion by Council Member Vaca, seconded Council Member Conrado to adopt **Resolution 21-45** authorizing the Finance Director to receive a city credit card. Motion passed 4-0 by the following roll-call vote:

AYES: Ponciano, Conrado, Vaca and Hill.
NOES: None.
ABSENT: Reische.

COUNCIL MEMBER AND STAFF REPORTS/COMMENTS

Councilmember Ponciano provided an update regarding his public records requests for income, credit card receipts and permits on the events. He provided a worksheet titled "Economic Development Fund 215 expenditures June 1 to July 31, 2021".

Councilmember Vaca provided updates on meetings and events he attended.

Councilmember Conrado provided updates on meetings she attended.

Mayor Hill – provided updates on meetings he attended.

Finance Director Aziz-Khan provided updates in her department.

Police Chief Fitch provided updates in his department.

Fire Chief Conley provided updates in his department.

Community Development Manager Stice provided updates in his department and the Arco project.

Elected City Treasurer Kelley encouraged Council to closely review monies going in and out.

City Manager Cain provided updates in his department.

City Attorney Jones did not have anything new to report.

COUNCIL CONSIDERATION

6. Subject: Consideration of a Resolution approving the application for Prop 68 (LOSPP) Locally Operated State Parks Program Grant Program

DISCUSSION: City Manager Cain reported August 31st was the grant application due date.

PUBLIC COMMENTS: Citizen Carolee Ornbaun inquired about cash match as a "Disadvantage Community".

ACTION: Council Member Ponciano made a motion, seconded by Council Member Vaca to adopt **Resolution 21-46** approving the application for Locally Operated State Parks Program Grant Funds. Motion passed 4-0 by the following roll-call vote:

AYES: Ponciano, Conrado, Vaca and Hill.
NOES: None.
ABSENT: Reische.

7. Subject: First Amendment to the lease agreement for the Pirelli Cable facility at 1480 Will S. Green Avenue extending the term until no later than June 10, 2022.

DISCUSSION: City Manager Cain stated the lease agreement would expire September 1st. Due to Covid, the mitigation wouldn't be completed until 2022. Cain stated SF Metal Works and other companies were interested in tenancy.

PUBLIC COMMENTS: Citizen Melissa Ortiz asked for a periodic update on this item. Citizen John Cheney expressed support and interest for a diesel fuel company in Colusa.

Ron Moore, SF Metal Works explained his long-term goal, potential for a secondary company and his future at the Pirelli Building.

ACTION: Council Member Conrado made a motion, seconded by Council Member Vaca to adopt **Resolution 21-47** to approve the First Amendment to the lease agreement. Motion passed 4-0 by the following roll-call vote:

AYES: Ponciano, Conrado, Vaca and Hill.

NOES: None.

ABSENT: Reische.

DISCUSSION ITEMS

- Council to discuss potential policies and procedures for City sponsored events and a donation policy

Council Members each provided their input and recommendations on future sponsored events, including creating an Ad Hoc Committee. All agreed to continue further discussions during regular and special meetings at 6:00 pm so that the public can continue to be involved.

PUBLIC COMMENTS:

Citizen John Smart expressed he was in favor of having the city continue with the events.

Citizen Blake Davis expressed he was in favor of having the city continue with the events.

Citizen Melissa Ortiz expressed having fewer events and the importance of opportunities for non-profits.

Citizen Connie Adan commented on the vendor costs for city sponsored events.

Citizen Lisa Selover expressed concerns on the money spent and outsourcing for the events.

Elected City Treasurer Kelley inquired on the "Tourism Fund". She stated she called Alcohol Beverage Control to inquire about the city's liquor license.

Citizen Carolee Ornbau expressed her disappointment with the city and asked if the city had pulled a liquor license for the events.

FUTURE AGENDA ITEMS

- Mayor Hill requested, Council Member Vaca concurred to bring back a new policy on credit card spending.
- Council Member Ponciano requested Council Member Vaca concurred for continued discussion on Policies and Procedures.
- Council Member Ponciano requested Mayor Hill concurred for periodic updates on grants, and Pirelli Building.

ADJOURNED- 8:17 pm


SHELLY KITTLE, CITY CLERK


JOSH HILL, MAYOR

