



425 Webster Street
Colusa, CA 95932

Last Ordinance #549

Last Resolution #21-18

**CITY COUNCIL
REGULAR MEETING
MINUTES**

April 6, 2021

6:00 pm

City Hall – City Council Chambers*

CALL TO ORDER / ROLL CALL Mayor Hill called the meeting to order at 6:03 pm. Present: Council Members Ponciano, Reische, Conrado, Vaca and Hill.

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA: There was council consensus of agenda approval.

PUBLIC COMMENTS: Citizen Pete Moore welcomed council to contact him about his vision for cannabis in the city.

Ed Hulbert, Colusa Industrial Properties provided a residential update at CIP and expressed his appreciation with finalization of the annexation.

City Clerk Kittle read citizen Susan Walsh’s written comment about the feral cat problem in the city.

PRESENTATION

Mayor Hill proclaimed April as Child Abuse Prevention Month.

Pioneer Review Editor Susan Meeker presented the “The Best of Colusa County Reader Choice Awards” to Council.

Mayor Hill and Kristy Levings congratulated Restaurant on the Range on their one-year Anniversary.

CONSENT CALENDAR - All items listed on the Consent Calendar are considered by the Council to be routine in nature and will be enacted by one motion unless an audience member or Council member requests otherwise, in which case, the item will be removed for separate consideration.

RECOMMENDED

- | | |
|---|---------------------------|
| 1. Draft Council Minutes from Feb. 16, March 2 and March 4, 24 th meetings | <i>Approve</i> |
| 2. Fire Department – January and February Reports | <i>Receive & File</i> |
| 3. Police Department – February Report | <i>Receive & File</i> |
| 4. Finance Department – February Report | <i>Receive & File</i> |
| 5. Warrants List – February | <i>Receive & File</i> |

ACTION: Councilmember Reische recused himself from the Warrants List due to his financial interest with Georg L. Messick as President. Motion by Council Member Ponciano, seconded by Council Member Conrado to approve the consent calendar. Motion passed 5-0 by the following roll-call vote:

AYES: Ponciano, Reische, Conrado, Vaca and Hill.

NOES: None.

ABSENT: None.

COUNCIL MEMBER AND STAFF REPORTS/COMMENTS

Councilmember Ponciano provided updates on meetings he attended.
Councilmember Reische provided updates on meetings he attended.
Councilmember Vaca provided updates on meetings he attended.
Councilmember Conrado provided updates on meetings she attended.
Mayor Hill provided updates on meetings he attended.
City Manager Cain provided updates on meetings he attended.
Finance Director Aziz-Khan recognized her staff for their assistance and enthusiasm with various projects.
Fire Chief Conley provided updates in his department.
Police Chief Fitch provided updates in his department.
City Attorney Jones provided AB1234 training today.
Economic Development Coordinator Levings thanked various people for their help with local events, announced upcoming events and announced winner of Restaurant Bingo.
City Engineer Swartz provided updates in the Engineer's department.
Community Development Manager Stice provided updates in the Planning department.

COUNCIL CONSIDERATION

6. Subject: Colusa Industrial Park (CIP) Subdivision Final Map 01-20 and deferred Improvement Agreement.

DISCUSSION: City Manager Cain explained the subdivision map and the deferred agreement for the streets. Ed Hulbert expressed his appreciation on the city's flexibility for the improvements.

ACTION: Motion by Councilmember Vaca, seconded by Councilmember Conrado adopting **Resolution 21-19** approving the recordation of a final Subdivision Map 01-20 to subdivide approximately 50.50 acres for the Colusa Industrial Park APN: 015-130-106 and approving a Deferred Improvement Agreement to satisfy certain Planning Commission conditions and approval. Motion passed 5-0 by the following roll-call vote:

AYES: Ponciano, Reische, Conrado, Vaca and Hill.
NOES: None.
ABSENT: None.

7. Subject: Citywide Pavement Management Plan

DISCUSSION: City Engineer Swartz discussed the two proposals and recommended Pavement Engineering. City Manager Cain answered council questions about the need for alley repairs. Cain commented on the 10% franchise tax the city receives from Recology to help with road/alley repairs and that the city does patch potholes in alleys.

ACTION: Motion by Councilmember Ponciano, seconded by Mayor Hill adopting **Resolution 21-20** authorizing the City Finance Director to appropriate funds for a Pavement Management Plan and the City Manager to execute an agreement for services. Motion passed 5-0 by the following roll-call vote:

AYES: Ponciano, Reische, Conrado, Vaca and Hill.
NOES: None.
ABSENT: None.

8. Subject: Social Media Policy Review

DISCUSSION: City Manager Cain explained the update in the employee and council handbook meets the state laws and regulations on social media.

ACTION: Motion by Councilmember Reische, seconded by Councilmember Vaca approving the Social Media policy changes for the City Council and City Staff. Motion passed 5-0 by the following roll-call vote:

AYES: Ponciano, Reische, Conrado, Vaca and Hill.

NOES: None.

ABSENT: None.

9. Subject: Consideration of the Resolution authorizing of City Manager to sign the contract with Smith and Newell for audit service to the City of Colusa for two years.

DISCUSSION: City Manager Cain stated two companies applied for the Request For Proposal (RFP). Because, Smith and Newell have a long history with the city and the State confirmed there was a different manager to oversee it, the city could hire Smith and Newell again.

ACTION: Motion by Councilmember Conrado, seconded by Councilmember Vaca adopting **Resolution 21-21** approving and authorizing the City Manager to execute contract for Professional Auditing Services with Smith and Newell for Fiscal Years 2021-2022 for two years. Motion passed 5-0 by the following roll-call vote:

AYES: Ponciano, Reische, Conrado, Vaca and Hill.

NOES: None.

ABSENT: None.

10. Subject: Consideration of conducting a new income study.

DISCUSSION: City Manager Cain reported the last income study was done in 2014. Cain explained the importance of a current income study for future funding.

ACTION: Motion by Councilmember Reische, seconded by Councilmember Vaca to authorize the City Manager to sign a new contract for an income study. Motion passed 5-0 by the following roll-call vote:

AYES: Ponciano, Reische, Conrado, Vaca and Hill.

NOES: None.

ABSENT: None.

DISCUSSION ITEMS

- City of Colusa Letter on the Prop 68 County Allocation

City Manager Cain explained the draft letter requesting \$175,000 from the County. Cain stated the items were based off the 2007 Master Plan and public surveys.

FUTURE AGENDA ITEMS

- Pirelli Update.
- Cannabis Update.

ADJOURNED at 7:03 pm



SHELLY KITTLE, CITY CLERK



JOSH HILL, MAYOR